Midlothian Middle School PTA

Income Receipt Detail

*PTA Treasurer Use Only

Date Deposited: _____

Deposit Amount: _____

Event : _____ Counted By : _____ Phone: _____

Budget Item : _____ Confirmed By: _____ Phone: _____

Date Collected : _____ Email: _____

Cash/Coin :

Denomination		Quantity	Total	*TR
$20 bills	x		=$	
$10 bills	x		=$	
$5 bills	x		=$	
$1 bills	x		=$	
quarters	x		=$	
dimes	x		=$	
nickels	x		=$	
pennies	x		=$	
other _____	x		=$	

Cash Total: =$ _____ ☐

Checks: *** if more space is needed use additional page & attach to this form*

Budget Item (if different)	Check Amount		Quantity	Total	*TR
	=$	x		=$	
	=$	x		=$	
	=$	x		=$	
	=$	x		=$	
	=$	x		=$	
	=$	x		=$	
	=$	x		=$	
	=$	x		=$	
	=$	x		=$	
	=$	x		=$	
	=$	x		=$	
	=$	x		=$	
	=$	x		=$	
	=$	x		=$	
	=$	x		=$	
				Additional Check Total : =$	

Check Total : =$ _____ ☐

INCOME TOTAL : =$ _____ ☐